

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-01**

TITLE: RESOLUTION ESTABLISHING MAYOR AND COUNCIL MEETING DATES -2026

BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs that the Governing Body generally meets the second Wednesday of each month at 6:30 PM for their Regular Meeting unless proper notice is made changing such schedule:

BE IT FURTHER RESOLVED, that all meetings of the Mayor and Council shall take place in the Council Chambers of the Municipal Building, located at 10 Kahn Terrace, Englewood Cliffs, New Jersey, unless proper notice is made changing the meeting location;

NOW, THEREFORE BE IT RESOLVED, that the schedule of meeting dates of the Mayor and Council are as follows:

Regular Meeting

- Wednesday, January 14, 2026 at 6:30 PM
- Wednesday, February 11, 2026 at 6:30 PM
- Wednesday, March 11, 2026 at 6:30 PM
- Wednesday, April 8, 2026 at 6:30 PM
- Wednesday, May 13, 2026 at 6:30 PM
- Wednesday, June 10, 2026 at 6:30 PM
- Wednesday, July 8, 2026 at 6:30 PM
- Wednesday, August 12, 2026 at 6:30 PM
- Wednesday, September 09, 2026 at 6:30 PM
- Wednesday, October 14, 2026 at 6:30 PM
- Tuesday, November 10, 2026 at 6:30 PM*
- Wednesday, December 9, 2026 at 6:30 PM

*November Regular Meeting moved due to Veterans Day Observance on Wednesday, November 11th.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-02**

TITLE: RESOLUTION DESIGNATING 2026 OFFICIAL HOLIDAYS

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs that the below listed schedule of holidays for the year 2026 be and is hereby approved.

Thursday, January 1, 2026	New Year's Day
Monday, January 19, 2026	Martin Luther King Day
Monday, February 16, 2026	President's Day
Friday, April 3, 2026	Good Friday
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth Observed
Friday, July 3, 2026	Independence Day
Monday, September 7, 2026	Labor Day
Monday, October 12, 2026	Columbus Day/Indigenous People's Day
Wednesday, November 11, 2026	Veterans Day
Thursday, November 26, 2026	Thanksgiving Day
Friday, November 27, 2026	Day after Thanksgiving
Thursday, December 24, 2026	Christmas Eve (In lieu of Election Day)
Friday, December 25, 2026	Christmas Day

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-03**

TITLE: RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, by the Mayor and Council that the Star Ledger, the Herald News and the Record, be designated as the official newspapers for legal notices for the Borough of Englewood Cliffs for the Calendar Year 2026.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-04**

TITLE: RESOLUTION AUTHORIZING APPOINTMENT OF OFFICIAL BOROUGH DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, in the County of Bergen, State of New Jersey, **Connect One Bank, TD North Bank, and State of New Jersey Cash Management Fund, Kearny Bank, JP Morgan Chase, Bank of Hope** be and the same are hereby designated as depositories for all the monies of the Borough of Englewood Cliffs during the year 2026; and

BE IT FURTHER RESOLVED that the said banks be and are hereby authorized to make payments from the funds on deposit with them upon and according to signed checks, drafts, notes and/or acceptances of the Borough of Englewood Cliffs pursuant to the attached list of accounts and authorized signatures.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-05**

**TITLE: RESOLUTION AUTHORIZING TEMPORARY APPROPRIATIONS IN
THE AMOUNT OF \$8,656,175.00 FOR CALENDAR YEAR 2026**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, said temporary appropriations are limited to 35.00% of the total appropriations in the 2025 budget (\$23,563,825.71), exclusive of any appropriations made for interest and debt redemption charges (\$3,226,222.00), capital improvements (\$100,000.00) and public assistance (\$0.00), and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, in the County of Bergen, State of New Jersey, that the following appropriations totaling \$8,656,175.00 be made, and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

BOROUGH OF ENGLEWOOD CLIFFS	TEMP BUDGET 2026
Administrative and Executive	
Salaries & Wages	156,000.00
Other Expenses	53,000.00
Governing Body	
Salaries & Wages	6,000.00
Other Expenses	1,000.00
Financial Administration	
Salaries & Wages	60,000.00
Other Expenses	26,000.00
Information Technology	
Other Expenses	42,000.00
Collection of Taxes	
Salaries & Wages	29,000.00
Other Expenses	9,000.00

Assessment of Taxes	
Salaries & Wages	8,000.00
Other Expenses	4,000.00
Legal Services and Costs	140,000.00
Engineering Services and Costs	21,000.00
Employee Group Insurance	600,000.00
Joint Insurance Fund	435,000.00
Planning Board	
Salaries & Wages	7,000.00
Other Expenses	18,000.00
Police	
Salaries & Wages	1,750,000.00
Other Expenses	105,000.00
Emergency Management	
Salaries & Wages	4,000.00
Other Expenses	1,000.00
Fire	
Salaries & Wages	49,000.00
Other Expenses	39,000.00
Prosecutor & Public Defender	
Salaries & Wages	5,000.00
Streets & Roads	
Salaries & Wages	350,000.00
Other Expenses	105,000.00
Buildings & Grounds	
Other Expenses	35,000.00
Sewer System	
Other Expenses	9,000.00
Shade Tree	
Other Expenses	53,000.00
Garbage & Trash Removal	210,000.00
Board of Health	
Salaries & Wages	7,000.00

Other Expenses	18,000.00
Environmental Commission	
Other Expenses	1,000.00
Senior Citizens Committee	
Other Expenses	7,000.00
Parks & Playgrounds	
Salaries & Wages	53,000.00
Other Expenses	53,000.00
Municipal Court	
Salaries & Wages	19,000.00
Other Expenses	5,000.00
Construction Code	
Salaries & Wages	140,000.00
Other Expenses	21,000.00
Fire Prevention	
Salaries & Wages	7,000.00
Other Expenses	2,000.00
Public Events Celebration	4,000.00
Utilities	
Electricity	49,000.00
Street Lighting	56,000.00
Telephone & Internet	44,000.00
Water	9,000.00
Gasoline	35,000.00
Fire Hydrants Service	35,000.00
Social Security System	96,000.00
Public Employees Retirement System	217,492.00
Police & Firemen Retirement System	1,530,514.00
Defined Contribution Retirement Program	4,000.00
Length of Services Awards Program	40,000.00
Sewer Bergen County Utilities Authority	250,000.00
Maintenance of Free Public Library	50,000.00

TOTAL TEMPORARY APPROPRIATIONS	<u>7,083,006.00</u>
DEBT SERVICE (PRINCIPAL AND INTEREST)	<u>1,473,169.00</u>
CAPITAL IMPROVEMENT FUND	<u>100,000.00</u>

CERTIFICATION

I hereby certify that this resolution, consisting of 4 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-06**

TITLE: RESOLUTION AUTHORIZING SIGNATORY TO SIGN PAYROLL CHECKS

WHEREAS, it is in the best interest of the Borough of Englewood Cliffs and its various employees to provide a continuity of payment in accordance with the schedules contained in the official salary ordinance of the Borough of Englewood Cliffs; and

WHEREAS, in order to effectuate such purpose, it is necessary to authorize the signing of payroll checks for the payroll period immediately prior to the formal approval of a salary voucher for such period.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that the authorized signatory be the Assistant Chief Financial Officer Richard Busa and he is hereby authorized to sign payroll checks for Borough Officers and employees in accordance with the salary schedules contained within the official Borough salary ordinance for the pay period prior to formal approval of the voucher authorizing payments by the Mayor and Council.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-07**

**TITLE: RESOLUTION AUTHORIZING SIGNATORIES FOR PAYMENT OF
BOROUGH EXPENDITURES**

BE IT RESOLVED, that the Governing Body of the Borough of Englewood Cliffs does hereby authorize:

Mark M. Park, Mayor
Rich Busa, Assistant Chief Financial Officer
Intashan Chowdhury, Borough Administrator
Beauty Nadim, Borough Clerk

as signatories on all Borough accounts for all Borough expenditures excluding payroll.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 26-08**

**TITLE: RESOLUTION AUTHORIZING FIX RATE OF INTEREST FOR
DELINQUENT TAXES**

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the Mayor and Council to fix the said rate of 8% (eight percent) per annum on the first \$1,500.00 of the delinquency and 18% (eighteen percent) per annum on any amount in excess of \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. Effective January 1, 2026, quarterly tax payments shall have a ten (10) day grace period.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
4. This resolution shall take effect immediately and be published once in its entirety.
5. A certified copy of this resolution shall be provided by the Office of the Borough Clerk to each of the following:
 - A. Tax Collector
 - B. Borough Attorney
 - C. Borough Auditor

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-09**

TITLE: RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CANCEL CERTAIN BALANCES OF \$10.00 OVER/UNDER

WHEREAS, N.J.S.A. 40A: 5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the enactment of P.L. 2013, c.54 has expanded the scope of this statute to encompass any delinquent charges or fees imposed by the municipality, so long as the delinquency is less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax refunds or delinquencies, or any charges and fees imposed by the municipality of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, do hereby authorize the Tax Collector to cancel said tax amounts and charges and fees as deemed necessary for current year.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-10**

TITLE: RESOLUTION AUTHORIZING CASH MANAGEMENT PLAN

WHEREAS, N.J.S.A. 40A:5-14 directs each local unit to adopt a Cash Management Plan.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that the following Cash Management Plan be adopted.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon adoption.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-11**

**TITLE: RESOLUTION AUTHORIZING PETTY CASH FOR FINANCE
DEPARTMENT**

WHEREAS, N.J.S.A. 40a:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen to renew such a fund for the Finance Department in the amount of \$500.00; and

WHEREAS, the custodian for this fund is Paul Duffy, Tax Clerk who is bonded by South Bergen Municipal Joint Insurance Fund; such custodian shall maintain records for their fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Englewood Cliffs hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-11**

**TITLE: RESOLUTION AUTHORIZING PETTY CASH FOR FINANCE
DEPARTMENT**

WHEREAS, N.J.S.A. 40a:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen to renew such a fund for the Finance Department in the amount of \$500.00; and

WHEREAS, the custodian for this fund is Paul Duffy, Tax Clerk who is bonded by South Bergen Municipal Joint Insurance Fund; such custodian shall maintain records for their fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Englewood Cliffs hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-12**

TITLE: RESOLUTION GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR 2026

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Borough of Englewood Cliffs is a member; and

WHEREAS, in the interest of streamlining Borough operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139 below the \$53,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, as follows:

1. The Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Borough is hereby authorized to approve purchases under the bid threshold, made under contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Borough of Englewood Cliffs is a member without further action from Council, provided that funds are available to cover the expenditure.
2. Purchase approvals made by the Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-13**

TITLE: RESOLUTION REAFFIRMING THE USE OF THE BOROUGH OF ENGLEWOOD CLIFFS PURCHASING PROCEDURES MANUAL, PROCUREMENT POLICY, AND VENDOR MANUAL

WHEREAS, the Borough of Englewood Cliffs has an appointed Qualified Purchasing Agent in accordance with *N.J.S.A.* 40A:11-9; and

WHEREAS, the QPA has prepared for the Borough a purchasing procedures manual and vendor manual to be utilized in the public bidding and procurement process; and

WHEREAS, the Borough Administrator has reviewed and has recommended the continued use of these documents and has requested the Governing Body approves use for the daily operations to maintain purchasing compliance with applicable New Jersey and Federal Law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that it approves the purchasing procedures manual as updated, to be used in the public bidding and procurement process and hereby directs all procurement in the Borough to be in accord with said regulations, laws and authorizes departments and personnel to use same and to conduct bid openings and procurement in accord with New Jersey and Federal Law

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-14**

TITLE: RESOLUTION REAFFIRMING THE BOROUGH OF ENGLEWOOD CLIFFS EMPLOYEE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR 2026

WHEREAS, the Governing Body of the Borough of Englewood Cliffs previously adopted the updated Employee Personnel Policies and Procedures Manual dated December 2025 (“the Manual”); and

WHEREAS, the Manual reflects required and recommended policies of the Municipal Excess Liability Joint Insurance Fund (MEL); and

WHEREAS, the Manual summarizes the Borough’s current personnel policies, procedures, benefits, and workplace standards applicable to all employees; and

WHEREAS, the Manual supersedes and replaces all prior personnel policy and benefit statements, whether oral or written; and

WHEREAS, the Governing Body desires to annually reaffirm and redistribute the Manual at the start of each calendar year to ensure continued awareness, consistency, and compliance among all employees as well as no changes have been made to the Manual as part of this reaffirmation; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Englewood Cliffs hereby reaffirms and readopts the Employee Personnel Policies and Procedures Manual dated December 2025, effective January 1, 2026; and

BE IT FURTHER RESOLVED, that the reaffirmed Manual shall continue in full force and effect until amended or superseded by action of the Governing Body; and

BE IT FURTHER RESOLVED, that a copy of the Manual shall be redistributed to all employees, and employees shall be required to acknowledge receipt in accordance with Borough policy.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page was adopted at a Regular Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Drimones						
Luciano						
Biegacz						
Liang						
Patel						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-15**

TITLE: RESOLUTION AFFIRMING THE BOROUGH OF ENGLEWOOD CLIFF'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Englewood Cliffs to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Englewood Cliffs has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Englewood Cliffs that:

Section 1: No official, employee, appointee or volunteer of the Borough of Englewood Cliffs by whatever title known, or any entity that is in any way a part of the Borough of Englewood Cliffs shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Englewood Cliffs' business or using the facilities or property of the Borough of Englewood Cliffs.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Englewood Cliffs to provide services that otherwise could be performed by the Borough of Englewood Cliffs.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Mayor shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Mayor shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Englewood Cliffs as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Mayor shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Mayor shall make a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Englewood Cliffs. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Englewood Cliffs' web site.

Section 9: Complaint Procedure: The Borough adopts the following complaint procedure:

Any individual who observes alleged wrongdoing on the part of officials, employees, or volunteers associated with the Borough of Englewood Cliffs may report such action using this procedure. This includes any action the individual believes to constitute harassment, sexual harassment, or any other wrongdoing. Employees of the Borough of Englewood Cliffs shall follow the Employee Complaint Procedure. All other individuals including volunteers and members of the public may report the alleged wrongdoing to the head of the applicable department or volunteer organization, or, if they prefer, or do not think that the matter can be discussed with the head of the applicable department or organization, they should contact the Mayor, the Borough Clerk or the Borough Attorney.

Reporting of such incidents is encouraged both when an individual feels that he or she is subject to such incidents or observes such incidents in reference to other individuals. The report or complaint should be in writing, but individuals may make a verbal complaint at their discretion. If an individual has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing, they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not alleged to be involved in the alleged harassment or wrongdoing.

No individual will be penalized in any way for reporting a complaint. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining individual will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report on an incident.

Section 10: This resolution shall take effect immediately.

Section 11: A copy of this resolution shall be published in the official newspaper of the Borough of Englewood Cliffs in order for the public to be made aware of this policy and the Borough of Englewood Cliffs' commitment to the implementation and enforcement of this policy.

CERTIFICATION

I hereby certify that this resolution, consisting of 4 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
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Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

General Complaint Procedure:

Any individual who observes alleged wrongdoing on the part of officials, employees, or volunteers associated with the (local unit name) may report such action using this procedure. This includes any action the individual believes to constitute harassment, sexual harassment, or any other wrongdoing. Employees of the (local unity type) shall follow the Employee Complaint Procedure. All other individuals including volunteers and members of the public may report the alleged wrongdoing to the head of the applicable department or volunteer organization, or, if they prefer, or do not think that the matter can be discussed with the head of the applicable department or organization, they should contact the (CEO title), the (Personnel Administrator title) or the (Employment Attorney/Advisor title).

Reporting of such incidents is encouraged both when an individual feels that he or she is subject to such incidents, or observes such incidents in reference to other individuals. The report or complaint should be in writing, but individuals may make a verbal complaint at their discretion. If an individual has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing, they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not alleged to be involved in the alleged harassment or wrongdoing.

No individual will be penalized in any way for reporting a complaint. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining individual will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report an incident.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-16**

TITLE: RESOLUTION APPROVING APPLICATIONS FOR TOWING LICENSES AND PLACEMENT ON THE ROTATING TOWING LIST: ABC TOWING, KELLY'S VALERO SERVICES, SANO'S TOWING, AND APEX AUTO BODY

WHEREAS, the following businesses have submitted applications to be approved as towing companies, for issuance of towing licenses, and to be placed upon the rotating on-call towing list pursuant to Chapter 88 of the Code of the Borough of Englewood Cliffs:

- **ABC Towing**, 1580 Bergen Boulevard, Fort Lee, New Jersey
- **Kelly's Valero Services**, 2470 Lemoine Avenue, Fort Lee, New Jersey
- **Sano's Towing**, 344 Bergen Boulevard, Palisades Park, New Jersey
- **APEX Auto Body**, 1490 Bergen Boulevard, Fort Lee, New Jersey; and

WHEREAS, investigations of the above-referenced applications were completed by the Borough of Englewood Cliffs Police Department and reported to the Mayor and Council of the Borough of Englewood Cliffs; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have reviewed the investigation reports of the Police Department, together with the Borough ordinances regulating towing services, and have determined that the applicants have met all requirements for approval as towing companies and placement on the rotating on-call list; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs find that the above-named businesses are qualified and competent to provide on-call towing services on a rotating basis for the Borough of Englewood Cliffs;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that ABC Towing, Kelly's Valero Services, Sano's Towing, and APEX Auto Body are hereby approved as towing companies, and their applications for towing licenses are hereby approved, subject to compliance with all applicable provisions of Chapter 88 of the Code of the Borough of Englewood Cliffs and any conditions imposed by the Borough and Police Department; and

BE IT FURTHER RESOLVED, that the above-named towing companies are hereby placed on the rotating on-call towing list for the Calendar Year 2026, and shall provide towing services on an on-call, rotating basis, subject to continued compliance with all Borough ordinances, rules, and regulations governing towing services.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-17**

TITLE: RESOLUTION AUTHORIZING THE APPOINTMENT OF RICHARD BUSA AS TEMPORARY ACTING CHIEF FINANCIAL OFFICER FOR THE BOROUGH OF ENGLEWOOD CLIFFS

WHEREAS, a vacancy exists in the Borough of Englewood Cliffs for the position of the Chief Financial Officer; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.10, in every municipality there shall be a chief financial officer appointed by the governing body of the municipality; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.13(f), when a vacancy occurs in the office of chief financial officer following the appointment of a certified municipal finance officer to that office, the governing body may appoint, for a period not to exceed one year and commencing on the day of the vacancy, a person who does not hold a municipal finance officer certificate to serve as a temporary chief financial officer; and

WHEREAS, the Mayor and Council deem it to be in the best interests of the Borough of Englewood Cliffs to appoint Richard Busa to serve as the Temporary Chief Financial Officer for the Borough of Englewood Cliffs.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Englewood Cliffs hereby appoints Richard Busa to serve as the Temporary Chief Financial Officer for the Borough of Englewood Cliffs for the period not to exceed thirty (30) days.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 page was adopted at a Regular Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-18**

TITLE: RESOLUTION APPOINTING FIROZVI ASSOCIATES, INC. TO SERVE AS FINANCIAL CONSULTANT FOR THE BOROUGH OF ENGLEWOOD CLIFFS

WHEREAS, additional support is required in the Finance Department of the Borough of Englewood Cliffs due to a recent vacancy in the office of the Chief Financial Officer; and

WHEREAS, the Mayor and Council deem it to be in the best interests of the Borough of Englewood Cliffs to appoint Shuaib Firozvi of Firozvi Associates, Inc. to serve as a Financial Consultant for the Borough of Englewood Cliffs.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Englewood Cliffs hereby appoints Shuaib Firozvi of Firozvi Associates, Inc. to serve as the Financial Consultant for the Borough of Englewood Cliffs at a monthly rate of \$5,000 not to exceed ten (10) hours per week for the period not to exceed June 30, 2026.

BE IT FURTHER RESOLVED, that the appointee shall be authorized to perform all duties and responsibilities of the office of Chief Financial Officer as prescribed by law, including serving as an authorized signatory for Borough financial instruments, as permitted by statute; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that funds are available for this appointment in Account No. Financial Admin OE: 6-01-20-130-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 page was adopted at a Regular Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-19**

TITLE: RESOLUTION APPROVING PROFESSIONAL SERVICES CONTRACT WITH THE CANNING GROUP, LLC AND APPOINTING SEAN P. CANNING AS QUALIFIED PURCHASING AGENT (QPA)

WHEREAS, the Borough of Englewood Cliffs (the "Borough") requires the services of a Qualified Purchasing Agent ("QPA") under the Local Public Contracts Law; and

WHEREAS, Sean P. Canning of The Canning Group, LLC has provided the Borough with a proposed Services Agreement to perform such QPA services during 2026 at a total cost not to exceed \$10,000.00; and

WHEREAS, the Borough finds that Sean P. Canning of the Canning Group possesses the required qualifications and experience necessary to perform the needed QPA services; and

WHEREAS, the Borough desires to approve a professional services contract with Sean P. Canning of The Canning Group to perform QPA services for the Borough; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, hereby approve the Services Agreement, with Sean P. Canning of The Canning Group as the Qualified Purchasing Agent until December 31, 2026, at a cost not to exceed \$10,000.00; and

BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to execute the Services Agreement; and

BE IT FURTHER RESOLVED that a copy of this Resolution, together with the executed Services Agreement, shall be forwarded to the Borough Administrator and The Canning Group, LLC.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that legally appropriate funds are available in the following account: Financial Administration / Other Expenses - 6-01-20-130-203 for QPA services in an amount not to exceed \$10,000.00 (Ten Thousand Dollars 00/100).

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-20**

TITLE: RESOLUTION AUTHORIZING THE APPOINTMENT OF LT. JAMES TRACY AS EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, pursuant to N.J.S.A. App. A:9-40.1, the Mayor is authorized to appoint a Municipal Emergency Management Coordinator to oversee and coordinate emergency management functions within the municipality; and

WHEREAS, N.J.S.A. App. A:9-40.1, as amended in 2024, provides that the appointee need not be a municipal resident, provided the individual resides within reasonable proximity to ensure prompt response; and

WHEREAS, the Mayor and Council has determined that Lieutenant James Tracy is qualified to serve in this capacity for a statutory three-year term;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that Lieutenant James Tracy is hereby appointed Municipal Emergency Management Coordinator for a term commencing January 1, 2026 and ending December 31, 2028; and

BE IT FURTHER RESOLVED, that the Municipal Emergency Management Coordinator shall receive an annual stipend of \$17,000.00, payable quarterly; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that funds are available in Account No. Police SW: 6-01-25-252-100; and

BE IT FURTHER RESOLVED, that this appointment is subject to the appointee’s continued compliance with the training and certification requirements of N.J.S.A. App. A:9-40.1, as amended; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Bergen County Office of Emergency Management and the New Jersey State Office of Emergency Management, as required.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-21**

TITLE: RESOLUTION AUTHORIZING THE APPOINTMENT SGT. DIMITRIOS SALOGIANNIS AS DEPUTY EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Mayor and Council has expressed its desire to appoint a Deputy Emergency Management Coordinator in accordance with the recommendation of the Office of Emergency Management; and

WHEREAS, the Mayor and Council approve Sergeant Dimitrios Salogiannis as the Deputy Emergency Management Coordinator of Englewood Cliffs: and

WHEREAS, the appointment is for a three-year term, ending December 31, 2028; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council hereby appoints Sergeant Dimitrios Salogiannis as Deputy Emergency Management Coordinator for the Borough of Englewood Cliffs.

BE IT FURTHER RESOLVED, that the Deputy Emergency Management Coordinator shall receive an annual stipend of \$3,000.00, payable quarterly; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that funds are available in Account No. Police SW: 6-01-25-252-100; and

BE IT FURTHER RESOLVED, that this appointment is subject to the appointee’s continued compliance with the training and certification requirements of N.J.S.A. App. A:9-40.1, as amended; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be forwarded to the Bergen County Office of Emergency Management and the New Jersey State Office of Emergency Management, as required.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-22**

TITLE: RESOLUTION AUTHORIZING THE BOROUGH TO CONTRACT WITH SUHEL AHMED M.D. AND ALL HEALTH MEDICAL GROUP TO PERFORM ANNUAL PHYSICALS, PRE-EMPLOYMENT PHYSICALS AND FITNESS FOR DUTY EXAMINATIONS FOR THE BOROUGH

WHEREAS, the Borough has a need to engage with medical providers to perform annual physicals, pre-employment examinations and fitness for duty examinations for the Borough; and

WHEREAS, Dr. Suhel Ahmed and All Health Medical Group have the ability to provide these services to the Borough in an economic and convenient manner; and

WHEREAS, the fee for these services will be \$150 per exam; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account: Administrative & Executive Other Expenses: 6-01-20-100-200.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey hereby authorizes the Mayor to execute an agreement with Suhel Ahmed M.D. and All Health Medical Group for annual physicals, pre-employment examinations and fit for duty examinations as set forth above.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-23**

TITLE: RESOLUTION APPOINTING THE ENGLEWOOD CLIFFS POLICE DEPARTMENT AS CUSTODIAN OF RECORDS FOR POLICE RECORDS

WHEREAS, N.J.S.A. 47:1A-1 of the Open Public Records Act names the Municipal Clerk as the Custodian of Records for the Borough of Englewood Cliffs; and

WHEREAS, N.J.S.A. 47:1A-1 of the Open Public Records Act does not preclude the municipality from developing reasonable and practical measures for responding to OPRA requests which may include the designation of custodians in sub-departments; and

WHEREAS, it has been determined that, in the best interests of the Cliffs, a Custodian of Records should be appointed for the Englewood Cliff Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs, that Chief William Henkelman, or his designee, is hereby designated as the Custodian of Records for the Englewood Cliffs Police Department.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-24**

TITLE: RESOLUTION APPOINTING INTASHAN CHOWDHURY AS THE PUBLIC AGENCY COMPLIANCE OFFICER – AFFIRMATIVE ACTION

WHEREAS, the Affirmative Action Rules as specified in NJAC 17:27-3.5 designates that each public agency shall annually designate a compliance officer; and

WHEREAS, this officer shall perform the duties prescribed in these rules, shall be responsible for ensuring the Agency’s compliance with these rules and may perform any other liaison and assistance functions as may be requested by the affirmative action office;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council hereby designates Borough Administrator Intashan Chowdhury as the Public Agency Compliance Officer for the purposed mentioned above concerning Affirmative Action; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to the Department of Treasury, State Affirmative Action Office:

Department of the Treasury
Affirmative Action Office
PO Box 209
Trenton, NJ 08625-0209

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-25**

**TITLE: RESOLUTION APPOINTING INTASHAN CHOWDHURY
AS PERSONNEL OFFICER**

WHEREAS, the laws and regulations of the State of New Jersey require each municipality to designate a Personnel Officer to oversee and administer personnel matters in accordance with applicable statutes, rules, and regulations; and

WHEREAS, the Borough of Englewood Cliffs desires to comply with all applicable State requirements relating to personnel administration; and

WHEREAS, the Mayor and Council have determined that Intashan Chowdhury is qualified to serve in this capacity;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that Intashan Chowdhury is hereby appointed as Personnel Officer for the Borough of Englewood Cliffs for Calendar Year 2026; and

BE IT FURTHER RESOLVED, that the Personnel Officer shall perform the duties and responsibilities of the position in accordance with applicable State law, rules of the New Jersey Civil Service Commission, and Borough policies.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

Moved Second Ayes Nays Abstain Absent

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-26**

TITLE: RESOLUTION APPOINTING INTASHAN CHOWDHURY AS THE ADA COORDINATOR

WHEREAS, there exists a need to appoint a qualified individual to serve as the ADA Coordinator for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) does not require competitive bidding for an individual to be appointed as ADA Coordinator for a one-year term; and

WHEREAS, the Mayor has nominated Intashan Chowdhury to the position of ADA Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englewood Cliffs that Intashan Chowdhury is hereby appointed as ADA Coordinator of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-27**

**TITLE: RESOLUTION APPOINTING INTASHAN CHOWDHURY AS
MUNICIPAL HOUSING LIAISON**

WHEREAS, the Englewood Cliffs Housing Element and Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.), applicable Council on Affordable Housing (“COAH”) regulations and Uniform Housing Affordability Controls (“UHAC”) regulations; and

WHEREAS, the Borough of Englewood Cliffs has chosen to appoint a Municipal Housing Liaison for the administration of the Borough of Englewood Cliffs affordable housing program to enforce the requirements of applicable COAH and UHAC regulations; and

WHEREAS, Englewood Cliff’s Borough Code provides for the appointment of a Municipal Housing Liaison to administer the Borough’s affordable housing program.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Englewood Cliffs, in the County of Bergen, and the State of New Jersey, that Intashan Chowdhury is hereby appointed by the Council of Englewood Cliffs as the Municipal Housing Liaison for the administration of the Borough’s affordable housing program.

BE IT FURTHER RESOLVED, that Intashan Chowdhury will receive a yearly stipend of \$2,000.00; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: COAH: T-24-500-000.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

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Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-28**

TITLE: RESOLUTION APPOINTING CATERINA SCANCERELLA AS THE COAH TRUST FUND REPORT PREPARER

WHEREAS, there exists a need to appoint a qualified individual to serve as the COAH Trust Fund Report Preparer for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) does not require competitive bidding for an individual to be appointed as COAH Trust Fund Report Preparer for a one-year term; and

WHEREAS, the Mayor has nominated Caterina Scancarella to the position of COAH Trust Fund Report Preparer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that Caterina Scancarella is hereby appointed as COAH Trust Fund Report Preparer of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

BE IT FURTHER RESOLVED, that Caterina Scancarella will receive a yearly stipend of \$2,000.00; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: COAH: T-24-500-000.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

Moved Second Ayes Nays Abstain Absent

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-29**

TITLE: RESOLUTION APPOINTING DINO DEVIRGILIO AS THE PROPERTY MAINTENANCE OFFICER

WHEREAS, there exists a need to appoint a qualified individual to serve as the Property Maintenance Officer for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) does not require competitive bidding for an individual to be appointed as Property Maintenance Officer for a one-year term; and

WHEREAS, the Mayor has nominated Dino DeVirgilio to the position of Property Maintenance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that Dino Virgilio is hereby appointed as Property Maintenance Officer of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

BE IT FURTHER RESOLVED, that Dino DeVirgilio will receive a part-time hourly rate of \$40.00 per hour; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: Construction Code SW: 6-01-22-195-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-30**

TITLE: RESOLUTION APPOINTING J.P. LEE AS ZONING OFFICER

WHEREAS, there exists a need to appoint a qualified individual to serve as the Zoning Officer for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, while the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a) does not require competitive bidding for an individual to be appointed as Zoning Officer for a one-year term; and

WHEREAS, the Mayor has nominated J.P. Lee for the position of Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that J.P. Lee is hereby appointed as Zoning Officer for the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

BE IT FURTHER RESOLVED, that J.P. Lee will receive an annual part-time salary of \$7,000; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: Construction Code SW: 6-01-22-195-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
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Patel						
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Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-31**

TITLE: RESOLUTION APPOINTING JOSEPH CARDULLO AS THE FIRE PREVENTION OFFICIAL

WHEREAS, there exists a need to appoint a qualified individual to serve as the Fire Prevention Official for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, the Mayor has nominated Joseph Cardullo to the position of Fire Prevention Official.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englewood Cliffs that Joseph Cardullo is hereby appointed as Fire Prevention Official of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

BE IT FURTHER RESOLVED, that Joseph Cardullo will receive an annual part-time salary at \$20,000; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: Fire Prevention SW: 6-01-25-265-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
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Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-32**

TITLE: RESOLUTION APPOINTING THOMAS SCHOPPE AS THE COLLECTION SYSTEM SEWER OPERATOR

WHEREAS, there exists a need to appoint a qualified individual to serve as the Collections System Operator for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, the Mayor has nominated Thomas Schoppe to the position of Collections System Operator.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englewood Cliffs that Thomas Schoppe is hereby appointed as Collections System Operator of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

BE IT FURTHER RESOLVED, that Thomas Schoppe will receive an annual part-time salary at \$6,000; and

BE IT FURTHER RESOLVED, the Chief Financial Officer has certified that funds are available in the following account: DPW Streets and Roads SW: 6-01-26-290-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-33**

**TITLE: RESOLUTUION APPOINTING MARK NEVILLE AS THE RECYCLING
COORDINATOR**

WHEREAS, there exists a need to appoint a qualified individual to serve as the recycling Coordinator for the Borough of Englewood Cliffs for a one-year term; and

WHEREAS, the Mayor has nominated Mark Neville to the position of Recycling Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Englewood Cliffs that Mark Neville is hereby appointed as Recycling Coordinator of the Borough of Englewood Cliffs for a term commencing January 1, 2026 and ending December 31, 2026.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY

RESOLUTION
RESOLUTION NO. 26-34

TITLE: RESOLUTION APPOINTING CROSSING GUARDS: ROSE MASTELLONE, ALVIN KRAVITZ AND SANDRA FLEMING

WHEREAS, the Borough of Englewood Cliffs employs School Crossing Guards to protect the safety and welfare of students and pedestrians at designated intersections under the supervision of the Englewood Cliffs Police Department; and

WHEREAS, the Mayor and Council desire to appoint School Crossing Guards on a per-diem basis;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following individuals are hereby appointed as Part-Time School Crossing Guards, for a one-year term effective January 1, 2026 through December 31, 2026: Sandra Fleming, Alvin Kravitz, and Rose Mastellone

BE IT FURTHER RESOLVED, that the School Crossing Guards shall serve under the supervision and direction of the Englewood Cliffs Police Department; and

BE IT FURTHER RESOLVED, that compensation shall be established as a per-day rate, payable throughout the school calendar year, as follows:

Sandra Fleming – \$63.98 per day

Alvin Kravitz – \$74.23 per day

Rose Mastellone – \$116.16 per day

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that funds are available in Account No. Police SW: 6-01-25-240-100.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY

RESOLUTION
RESOLUTION NO. 26-35

**TITLE: RESOLUTION APPOINTING POLICE MATRONS:
ROSE MASTELLONE AND MARIBEL LIBERTI**

WHEREAS, the Borough of Englewood Cliffs requires the appointment of Police Matrons to assist the Englewood Cliffs Police Department as needed; and

WHEREAS, the Mayor and Council desire to appoint individuals to serve in this capacity under the supervision of the Englewood Cliffs Police Department.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that Rose Mastellone and Maribel Liberti are hereby appointed as Police Matrons for a one-year term effective January 1, 2026 through December 31, 2026; and

BE IT FURTHER RESOLVED, that the Police Matrons shall serve under the supervision and direction of the Englewood Cliffs Police Department.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY

RESOLUTION
RESOLUTION NO. 26-36

TITLE: RESOLUTION APPOINTING POLICE SURGEONS: DR. GARY GUARNACCIA, DR. BINITA PRAJAPATI, DR. ANDREJ ZAMECKI, AND DR. PATRICK PERIN

WHEREAS, the Englewood Cliffs Police Department requires the services of licensed physicians to serve as Police Surgeons for purposes including, but not limited to, emergency medical evaluations and other medical services as may be required; and

WHEREAS, Police Surgeons customarily serve on an on-call, as-needed basis and are not municipal employees; and

WHEREAS, the Mayor and Council desire to appoint qualified physicians to serve as Police Surgeons for the Borough of Englewood Cliffs;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the following individuals are hereby appointed as Police Surgeons for the Borough of Englewood Cliffs, for a one-year term effective January 1, 2026 through December 31, 2026:

- **Dr. Gary Guarnaccia**
- **Dr. Binita Prajapati**
- **Dr. Andrej Zamecki**
- **Dr. Patrick Perin**

BE IT FURTHER RESOLVED, that the Police Surgeons shall serve on an on-call, as-needed basis under the direction of the Englewood Cliffs Police Department; and

BE IT FURTHER RESOLVED, that this appointment does not create an employer–employee relationship, and compensation, if any, shall be limited to services actually rendered, and only as authorized by separate agreement or approval of the Governing Body.

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-37**

**TITLE: APPOINTMENT OF MUNICIPAL PROSECUTOR: ANTHONY J. ARNONE,
ESQ. OF ARNONE LAW FIRM LLC**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has a need to engage the services of a Municipal Prosecutor for the year 2026; and

WHEREAS, the Borough of Englewood Cliffs is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. Seq.) (“Act”); and

WHEREAS, the Borough have adopted a fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of a Municipal Prosecutor with respect to all Municipal Court issues and as otherwise provided by New Jersey Law; and

WHEREAS, the Borough advertised for the submission or “Requests for Proposals (the “RFP”) for the aforementioned position and has reviewed all the RFP’s submitted; and

WHEREAS, the Borough has received responses to the RFP for the aforementioned position and has reviewed all the RFP’s submitted; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor’s knowledge of the Borough of Englewood Cliffs ; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough of Englewood Cliffs ; and

WHEREAS, the Borough has reviewed the credentials of Anthony Arnone, Esq. and has previously found that this individual has the requisite professional expertise and experience to assist the Borough as its Municipal Prosecutor; and

WHEREAS, the Chief Financial Officer has certified the availability of funds as the services are rendered; and

WHEREAS, the exact line item appropriation is: Prosecutor OE: 6-01-25-275-200.

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to appoint Anthony Arnone, Esq. as Municipal Prosecutor for the Borough of Englewood Cliffs from the date of this Resolution through December 31, 2026; and

BE IT FURTHER RESOLVED that the award of the position for Borough Municipal Prosecutor for the year 2026 is made pursuant to a “Fair and Open” process and the Prosecutor shall be compensated in the amount consistent with the Borough Ordinance fixing the rate of compensation; and

BE IT FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-38**

TITLE: APPOINTMENT OF BOROUGH ATTORNEY: BRUNO & FERRARO, ESQS.

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has adopted a fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of a Borough Attorney to represent the Borough with respect to all legal services of the Borough, including those of legal advisor to the Mayor, Council and to all departments and offices of the Borough and as otherwise provided by New Jersey Law;

WHEREAS, the Borough has received responses to the Request for Proposals (the “RFP”) for the aforementioned position and has reviewed all of the RFP’s submitted; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of Robert A. Ferraro, Esq. of the firm of Bruno & Ferraro, Esqs., and found that this attorney has the requisite professional experience to assist the Borough; and

WHEREAS, Robert A. Ferraro, Esq., of the firm of Bruno & Ferraro, Esqs., was appointed by the Mayor and approved by the governing body on January 3, 2026; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with Robert A. Ferraro, Esq. of the firm of Bruno & Ferraro, Esqs. for performance of the professional services set forth above between January 1, 2026, and December 31, 2026 for an annual retainer of \$120,000.00 and an hourly rate of \$125.00 per hour for litigation; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for payment of the services set forth herein; and

WHEREAS, the exact line-item appropriation is Legal Services OE: 6-01-20-155-200

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-39**

TITLE: APPOINTMENT OF BOROUGH BOND COUNSEL: GIBBONS, P.C.

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has adopted a fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of a Bond Counsel to represent the Borough with respect to raising funds for projects by issuing municipal bonds by incorporating aspects of securities law and tax law and by identifying the financing, preparation of bond and note documents, drafting of bond ordinances and related resolutions and preparation of disclosure documents; and

WHEREAS, the Borough has received responses to the Request for Proposals (the “RFP”) for the position and has reviewed all of the RFP’s submitted; and

WHEREAS, the Borough has reviewed the credentials of John D. Draikiwicz, Esq. of the firm of Gibbons, P.C. and has found that he has the requisite professional expertise and experience to assist the Borough; and

WHEREAS, the Borough has determined that it is in the best interest to retain John D. Draikiwicz, Esq. of the firm of Gibbons, P.C. as Bond Counsel in accordance with the RFP and rate schedule submitted, the contents of which are adopted by this resolution as if set forth fully herein, with a copy of the 2026 fee schedule attached hereto for a cost not to exceed \$15,000; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with John D. Draikiwicz, Esq. of the firm of Gibbons, P.C. for performance of the professional services set forth above between January 1, 2026 and December 31, 2026; and

WHEREAS, the services to be provided hereunder are on an hourly, as-needed basis and the Chief Financial Officer will certify the availability of funds as the services are requested.

WHEREAS, the exact line-item appropriation is Financial Administration OE: 6-01-20-130-200

NOW, THEREFORE, IT IS RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver a Professional Services Agreement in accordance with the RFP and rate schedule submitted by John D. Draikiwicz, Esq. of the firm of Gibbons, P.C.; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 4 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

GIBBONS, P.C.
2026 RATE SCHEDULE

Preparation or Review of Ordinances

For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of \$500.00 for each single purpose ordinance and \$600.00 for each multiple ordinance would be received by Bond Counsel, plus out-of-pocket disbursements. If the preparation of the ordinance involves consultations, meetings or discussions that are out of the ordinary, there will be an additional fee based on the time required to perform such services charged at the hourly rates set forth below.

Traditional Note Issue

With respect to work done in connection with any temporary financings of the Borough involving a private placement and not involving preparation of an Official Statement, Bond Counsel will receive \$1,000.00 for its approving opinion and 50 cents per \$1,000.00 of notes issued, plus out-of-pocket expenses. If there is more than one series of notes issued, there will be an additional charge of \$250 for each additional series. If an Official Statement needs to be prepared or reviewed in connection with the financing, bond counsel will be paid a fee of \$5,000, or \$3,000, respectively.

Traditional Bond Issue

For work done and responsibilities assumed in connection with rendering the type of opinions anticipated in any permanent financings (which are competitively bid or negotiated) for the Borough, Bond Counsel will receive a base fee of \$4,500.00 plus \$1.00 per \$1,000.00 of bonds issued, plus out-of-pocket disbursements. If there is more than one series of bonds issued, there will be an additional charge of \$1,000.00 for each additional series. In addition, if any issue involves a refunding of outstanding obligations, there would be an additional fee of \$5,000 for each issue refunded. In the event that bond insurance or similar credit enhancement facility were needed in connection with a bond issue, an additional \$1,000 would be charged. If an Official Statement needs to be prepared or reviewed in connection with the financing, bond counsel will be paid a fee of \$5,000 or \$3,000, respectively.

Hourly Rates

Both parties recognize that it is difficult to initially estimate the amount of involvement that would be required of bond counsel in the preparation of an Official Statement, attention to

litigation, coordination with rating agencies, potential purchasers, bond insurers, registrars, paying agents and similar parties, special advice regarding compliance with investment restrictions under the arbitrage regulations, the review of other unusual tax questions, the attendance at meetings, the application for investment of proceeds in Federal Treasury obligations, State and Local Government Series or questions referred to bond counsel which arise away from a specific financing. Thus, the fee for such additional or non-transactional services would be on an hourly (time charge) basis. This fee would be calculated by multiplying the number of hours expended by

each attorney and paralegal by their respective billing rate in effect at the time the work is performed.

Each billing rate is based on experience and expertise and is reviewed and revised by the firm periodically. In this connection, we will furnish a schedule of hourly rates for those individuals who work on the matter and an accounting of the aggregate amount of time expended. The present hourly rates of those attorneys and paralegals anticipated to work on your matters are as follows:

John D. Draikiwicz	\$195.00
Steven Sholk	190.00
Scott Galano	185.00
Supotik Das	120.00
Paralegal	95.00

We will furnish to you, as often as you may request but at least monthly, a summary of time charges incurred to the date of such statement.

Out-of-Pocket Expenses

In addition to the above-described fees for any bond or bond anticipation notes issue and the foregoing time charges for non-transactional work, Gibbons will include in its billing statement its out-of-pocket costs incurred in connection with the matter, including, without limitation, expenses of travel, word processing (computerized document preparation), telephone, document reproduction, postage and air freight and stenographic overtime, if required.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-40**

**TITLE: APPOINTMENT OF BOROUGH LABOR ATTORNEY:
CLEARY, GIACOBBE, ALFIERI, JACOBS LLC**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) have adopted a fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of Labor Counsel to represent the Borough with respect to all labor issues as determined by the Borough Attorney and as otherwise provided by New Jersey Law;

WHEREAS, the Borough has received responses to the Request for Proposals (the “RFP”) for the aforementioned position and has reviewed all the RFP’s submitted; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution;

WHEREAS, the Borough has reviewed the credentials of Matthew Giacobbe, Esq. of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC and has found that he has the requisite professional expertise and experience to assist the Borough; and

WHEREAS, Matthew Giacobbe, Esq. of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC was appointed by the Mayor as Labor Counsel and approved by the governing body on January 3, 2026; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with Matthew Giacobbe, Esq. of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC for performance as Labor Counsel between January 1, 2026 and December 31, 2026 at the rates set forth in the attached fee proposal but in no event to exceed the sum of \$25,000.00 unless otherwise authorized by the governing body; and

WHEREAS, Labor Counsel will be assigned all labor matters described within the attached Professional Service Agreement that are initiated after January 1, 2026, unless otherwise determined by the governing body; and

WHEREAS, the services to be provided are on an as needed hourly basis and the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line-item appropriation is: Legal Services OE: 6-01-20-155-200

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park and the Clerk are hereby authorized to execute and deliver the Professional Services Agreement pursuant to the terms set forth in the request for proposal provided by Matthew Giacobbe, the applicable terms of which are incorporated in this resolution as if set forth fully herein; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**FEE PROPOSAL
FROM LABOR COUNSEL
CLEARY, GIACOBBE, ALFIER, JACOBS, LLC FOR 2026**

A. Hourly Rate:

The following rates apply for services provided as **Labor Counsel**:

<u>Attorneys</u>	<u>Per Hour</u>
All Attorneys	\$185.00
Paralegal	\$100.00

B. Reimbursable costs and expenses:

In addition to legal fees, we charge the following costs and expenses:

Experts' fees, court costs, accountants' fees, appraisers' fees, deposition costs, Lawyers Courier Service, Federal Express Overnight Courier Service, photocopying charges (\$.20 per copy), postage, interpreter/translators' fee (prevailing market rates).

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-41**

**TITLE: APPOINTMENT OF MUNICIPAL REDEVELOPMENT ATTORNEY:
MCMANIMON, SCOTLAND & BAUMANN, LLC**

WHEREAS, the governing body of the Borough of Englewood Cliffs (“the Borough”) desired to engage Redevelopment Attorney for general legal services in connection with its various redevelopment projects; and

WHEREAS, with the advice and consent of the governing body, the Mayor appointed the firm of McManimon, Scotland & Baumann, as its Redevelopment Attorney for general legal services in connection with its various redevelopment projects on January 4, 2026;

WHEREAS, the Borough wishes to enter into an agreement with McManimon, Scotland & Baumann setting forth the services to be provided and fees sought by Redevelopment Attorney; and

WHEREAS, the attached agreement, which is incorporated into this resolution as if set forth fully herein, has been reviewed and approved by the Borough Attorney; and

WHEREAS, the services to be provided hereunder are on an hourly, as-needed basis outlined in Exhibit A for a cost not to exceed \$15,000 and the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line appropriation is Legal Services OE: 6-01-20-155-200.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and Council of the Borough of Englewood Cliffs authorize Mayor Mark Park to execute the attached agreement with McManimon, Scotland & Baumann to act as its Redevelopment Attorney for the Borough in connection with its various redevelopment projects.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

Exhibit A
McManimon, Scotland & Baumann Fee Schedule 2026

1. Services rendered to the Client shall be billed at the blended hourly rate of \$225.00 for attorneys and \$155.00 for legal assistants. In the event that Special Counsel is required to represent the Client in litigation/dispute resolution matters, the blended hourly rate shall be the same.

2. Services rendered to the Client the cost of which is reimbursed by a developer through a developer-funded escrow account pursuant to an escrow agreement between the developer and the Client shall be billed at the blended hourly rate of \$395.00 for attorneys and \$195.00 for legal assistants. In addition to the hourly time charges described above, Counsel will be reimbursed for out-of-pocket expenses as set forth in paragraph A (6).

3. The client will not be responsible for any amounts due to special counsel for services that are the obligation of a developer beyond available escrow funds posted by the developer. Escrow balances will be made available to special counsel at their request. Special Counsel shall have no obligation to perform duties unless escrow funds are available without express written consent from the client.

4. Out-of-pocket expenses shall be added to the fees referred to in this Agreement. These may include photocopying, express delivery charges, travel expenses, telecommunications, telecopy, filing fees, computer-assisted research, book binding, messenger service or other costs advanced on behalf of the Client.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-42**

TITLE: APPOINTMENT OF FINANCIAL ADVISOR: NW FINANCIAL GROUP, LLC

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs (the “Borough”) has determined that they are in need of a Financial Advisor to provide an analysis of the potential redevelopment projects and their economic impact on the Borough; and

WHEREAS, the Borough has received responses to the Request for Proposals (the “RFP”) for the aforementioned position and has reviewed all of the RFP’s submitted; and

WHEREAS, the Borough has reviewed the credentials of NW Financial Group, LLC, and has found that it has the requisite professional expertise and experience to assist the Borough; and

WHEREAS, the scope of economic services to be provided by NW Financial Group will include, but not be limited to, the following: providing general economic advice relating to redevelopment projects including but not limited to creating, formulating, calculating, and negotiating Payment in Lieu of Taxes (“PILOT”) agreements; and appearing before and/or providing periodic reports and recommendations to the Mayor, Borough Council and Borough Administrator as necessary and appropriate.

WHEREAS, the Borough has determined that it is in the best interest to retain NW Financial Group as Financial Advisor in accordance with the RFP and rate schedule submitted, the contents of which are adopted by this resolution as if set forth fully herein, with a copy of the 2026 compensation schedule to be attached hereto; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with NW Financial Group for performance of the professional services set forth above between January 1, 2026 and December 31, 2026; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that it is in the best interest of the Borough of Englewood Cliffs to adopt this Resolution to appoint NW Financial Group as its Financial Advisor; and

WHEREAS, the services to be provided hereunder are on an hourly, as-needed basis for a cost not to exceed \$10,000 **and** the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line-item appropriation is Financial Administration OE: 6-01-20-130-200

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Englewood Cliffs that NW Financial Group is hereby authorized to provide services as its Financial Advisor to the Borough of Englewood Cliffs as set forth within this resolution, subject to the certification of funds by the Borough’s Chief Financial Officer; and

BE IT FURTHER RESOLVED that Mayor Mark Park be and is hereby authorized to execute and deliver the Professional Services Agreement in accordance with this resolution in the form annexed hereto.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

NW Financial Group, LLC
2026 COMPENSATION SCHEDULE

For financial advisory services rendered in connection with the sale of bonds and notes, NW Financial proposes to be compensated based on the following schedule:

1. Notes:

For the issuance of notes, NW Financial proposes to be compensated \$1/note with a minimum of \$7,500 based upon the paramount. This amount shall be payable at the closing of the proposed bond issuance. NW Financial will not invoice unless the bond issuance is finalized and closed.

2. Bonds:

For the issuance of bonds, NW Financial proposes to be compensated \$1/bond with a minimum of \$7,500 based upon the par amount. This amount shall be payable at the closing of the proposed bond issuance. NW Financial will not invoice unless the bond issuance is finalized and closed.

3. Continuing Disclosure Services:

NW Financial proposes to provide continuing disclosure services at the flat rate of \$2,500.00

4. Consulting/Redevelopment Consulting:

For financial consulting services not related to the issuance of bonds and notes, NW Financial proposes that compensation be based upon the hourly rates established below:

<u>Position</u>	<u>Hourly Rate (\$/hour)</u>
Principal	\$235
Managing Director	\$215
Senior Vice President	\$205
Vice President	\$200
Associate	\$195

5. Unclaimed Property Locator Services: 10% of the total value of the unclaimed property recovered.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-43**

**TITLE: APPOINTMENT OF MUNICIPAL SPECIAL / CONFLICT COUNSEL:
JARDIM MEISNER SALMON SPRAGUE & SUSSER P.C.**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has determined that it is necessary for a Special Counsel to represent the Borough with respect to certain legal services of the Borough, including those of representing the Borough in litigation.

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of Jardim Meisner Salmon Sprague & Susser P.C. located at 30B Vreeland Road, Suite 100, Florham Park, NJ 07932, and has found that he has the requisite professional experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office of Jardim Meisner Salmon Sprague & Susser P.C of for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Special Counsel at a blended hourly rate of \$215.00 per hour for a cost not to exceed \$25,000. There will be no charge for overhead or for time spent by paralegals or staff. Costs and expenses will be billed separately and at a mutually agreed upon rate; and

WHEREAS, the proposed contract is awarded pursuant to a fair and open process., and the professional shall confirm adherence to all Pay to Play laws; and

WHEREAS, the proposal for services is for an hourly rate on an as needed basis, and the Chief Financial Officer will certify available funds at the time the services are requested.

WHEREAS, the exact line-item appropriation is Legal Services OE: 6-01-20-155-200.

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in conformance with this resolution; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution, once executed, shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-44**

**TITLE: APPOINTMENT OF MUNICIPAL SPECIAL / CONFLICT COUNSEL:
GIACOBBE ALFIERI JACOBS LLC**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has determined that it is necessary for a Special Counsel to represent the Borough with respect to certain legal services of the Borough, including those of representing the Borough in litigation.

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of Cleary Giacobbe Alfieri Jacobs LLC, located at 169 Ramapo Valley Road, UL 105 Oakland, New Jersey 07436 and has found that the firm has the requisite professional experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office of Cleary Giacobbe Alfieri Jacobs LLC for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Special Counsel at a blended hourly rate of \$185.00 per hour for all attorneys and \$100 per hour for paralegals and law clerks for a cost not to exceed \$25,000; and

WHEREAS, the proposed contract is awarded pursuant to a fair and open process., and the professional shall confirm adherence to all Pay to Play laws; and

WHEREAS, the proposal for services is for an hourly rate on an as needed basis, and the Chief Financial Officer will certify available funds at the time the services are requested.

WHEREAS, the exact line-item appropriation is Legal Services OE: 6-01-20-155-200.

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement with Cleary Giacobbe Alfieri Jacobs LLC in conformance with this resolution; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution, once executed, shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-45**

**TITLE: APPOINTMENT OF MUNICIPAL SPECIAL / CONFLICT COUNSEL:
KING MOENCH & COLLINS LLP**

WHEREAS, the Borough of Englewood Cliffs (the "Borough") has determined that it is necessary for a Special Counsel to represent the Borough with respect to certain legal services of the Borough, including those of representing the Borough in litigation.

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of King, Moench & Collins LLP located at 51 Gibraltar Drive Suite 2F, Morris Plains, NJ 07950, and has found that he has the requisite professional experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office of King Moench & Collins LLP of for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Special Counsel at a blended hourly rate of \$185.00 per hour for a cost not to exceed \$25,000. There will be no charge for overhead or for time spent by paralegals or staff. Costs and expenses will be billed separately and at a mutually agreed upon rate; and

WHEREAS, the proposed contract is awarded pursuant to a fair and open process., and the professional shall confirm adherence to all Pay to Play laws; and

WHEREAS, the proposal for services is for an hourly rate on an as needed basis, and the Chief Financial Officer will certify available funds at the time the services are requested.

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in conformance with this resolution; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution, once executed, shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-46**

**TITLE: APPOINTMENT OF MUNICIPAL SPECIAL / CONFLICT COUNSEL:
RICHARD MALAGIERE, P.C.**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has determined that it is necessary for a Special Counsel to represent the Borough with respect to certain legal services of the Borough, including those of representing the Borough in litigation.

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of Richard Malagiere, P.C. located at 250 Moonachie Road, Suite 300A, Moonachie, NJ 07074, and has found that the firm has the requisite professional experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office Richard Malagiere, P.C. of for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Special Counsel at a blended hourly rate of \$215.00 per hour at a cost not to exceed \$25,000. There will be no charge for overhead or for time spent by paralegals or staff. Costs and expenses, including computer research costs, will be billed separately and a mutually agreed upon rate; and

WHEREAS, the proposed contract is awarded pursuant to a fair and open process., and the professional shall confirm adherence to all Pay to Play laws; and

WHEREAS, the proposal for services is for an hourly rate on an as needed basis, and the Chief Financial Officer will certify available funds at the time the services are requested.

WHEREAS, the exact line-item appropriation is Legal Services OE: 6-01-20-155-200

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in conformance with this resolution; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution, once executed, shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-47**

**TITLE: APPOINTMENT OF MUNICIPAL SPECIAL / CONFLICT COUNSEL
(NON-OPEN AND FAIR AWARD): DONALD F. BURKE, ESQ.**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has determined that it is necessary for a Special Counsel to represent the Borough with respect to certain legal services of the Borough, including those of representing the Borough in litigation.

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Borough has reviewed the credentials of the law firm of Donald F. Burke, Esq., located at 45 Gale Road, Brick, New Jersey 08723 and has found that the firm has the requisite professional experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office of Donald F. Burke, Esq. for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Special Counsel at a blended hourly rate of \$215 per hour for a cost not to exceed \$25,000; and

WHEREAS, the proposed contract is awarded pursuant to a non-fair and open process, and the professional shall confirm adherence to all Pay to Play laws, and that the law firm has made no donations in excess of those permitted by the Pay to Plays that would disqualify the law firm from accepting a contract for the aforesaid position; and

WHEREAS, the proposal for services is for an hourly rate on an as needed basis, and the Chief Financial Officer will certify available funds at the time the services are requested.

WHEREAS, the exact line-item appropriation is Legal Services OE: 6-01-20-155-200.

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement with Donald F. Burke, Esq. in conformance with this resolution; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution, once executed, shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-48**

**TITLE: APPOINTMENT OF MUNICIPAL TAX APPEAL ATTORNEY:
HUNTINGTON BAILEY, LLP**

WHEREAS, the governing body of the Borough of Englewood Cliffs (“the Borough”) desired to engage Special Counsel for legal services in connection with tax appeals involving the Borough, from time to time; and

WHEREAS, with the advice and consent of the governing body, the Mayor appointed the firm of Huntington Bailey, L.L.P., as its Special Counsel for Tax Appeal Legal Services on January 4, 2026;

WHEREAS, the Borough wishes to enter into an agreement with Huntington Bailey, L.L. P. setting forth the services to be provided and fees sought by Special Counsel; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with the Law Office of Huntington Bailey, L.L.P., for performance of the professional services set forth above between January 1, 2026, and December 31, 2026, for services as Tax Appeal Legal Services at a blended hourly rate of \$175.00 per hour for a cost not to exceed \$50,000.

WHEREAS, the attached agreement, which is incorporated into this resolution as if set forth fully herein, has been reviewed and approved by the Borough Attorney; and

WHEREAS, the proposed contract is awarded pursuant to a fair and open process., and the professional shall confirm adherence to all Pay to Play laws; and

WHEREAS, the services to be provided hereunder are on an as-needed basis and the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line item appropriation is: Legal Services OE: 6-01-20-155-200.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and Council of the Borough of Englewood Cliffs authorize Mayor Mark Park to execute the attached agreement with Huntington Bailey to act as its Special Counsel for the Borough in connection with tax appeals involving the Borough.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-49**

TITLE: APPOINTMENT OF MUNICIPAL APPRAISAL SERVICES: MCNERNEY & ASSOCIATES, INC.

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) has adopted a fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of an Appraiser to represent the Borough in 2026 to serve as the Borough’s expert in respect of all tax appeals filed against the Borough and in such capacity shall appraise all taxable property in the Borough of Englewood Cliffs, establish a value of all property subject to property taxation, assist the Tax Assessor in defending all tax appeals, prepare expert reports and appear in Court for status/settlement conferences as a witness on all tax appeals filed against the Borough; and

WHEREAS, the Borough has received responses to the Request for Proposals (the “RFP”) for the aforementioned position and has reviewed all the RFP’s submitted; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution for the period beginning on January 1, 2026 and ending in December 31, 2026; and

WHEREAS, the Borough has reviewed the credentials of McNerney & Associates, Inc. and has found that they have the requisite professional expertise and experience to assist the Borough; and

WHEREAS, the Borough seeks to enter into a Professional Services Agreement with McNerney & Associates, Inc. for performance of the professional services set forth above, at the 2026 Fee rate attached hereto for a cost not to exceed \$25,000; and

WHEREAS, the services to be provided hereunder are on an hourly, as-needed, basis and the Chief Financial Officer will certify the availability of funds as services are requested; and

WHEREAS, the exact line-item appropriation is Tax Assessment OE: 6-01-20-150-200

NOW, THEREFORE, BE IT RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement between the Borough and McNerney & Associates in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

IT IS FURTHER RESOLVED that a copy of the amendment to the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

McNerney & Associates, Inc.
2026 Fees

The cost for providing the municipality with the appraisals necessary in the defense of Tax Appeals in the Borough of Englewood Cliffs in any single tax year are as follows:

Property Assessment	Appraisal Fee
\$500,000 and Under	\$1,500
Between \$501,000 and \$1,000,000	\$2,000
Between \$1,001,000 and \$2,500,000	\$2,500
Between \$2,500,001 and \$5,000,000	\$3,500
Properties \$5,001,000 - \$7,500,000	\$5,000
Properties \$7,501,000 and Over	To Be Determined

This fee schedule should not be considered a specific proposal for appraisal services but more a guide so that you may estimate the cost associated with the defense of appeals. All appraisal reports will be delivered to the Assessor and Attorney within 30 days of authorization to proceed with same. In addition to the appraisal fee, court time and conference time will be billed at an hourly rate of \$100.

There will be no charge for telephone calls to or from the Assessor and Attorney nor will there be a charge for the review of the cases.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-50**

TITLE: APPOINTMENT OF BOROUGH AUDITOR: PKF O'CONNOR DAVIES LLP

WHEREAS, the Borough of Englewood Cliffs (the "Borough") desires to retain a Borough Auditor and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals or qualifications and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (I) as a professional service; and

WHEREAS, PKF O'Connor Davies LLP has submitted a proposal in response to the Borough's Request for Proposals ("RFP") indicating they will provide auditing services as Borough Auditor, among other services for the period between January 1, 2026 and December 31, 2026, with the fee for the year ending on December 31, 2026 to be \$37,000, which includes a review of the Length of Service Awards Program (LOSAP) and in accordance with the hourly fees set forth in the fee proposal attached to its submitted bid, which is incorporated by reference as if set forth fully herein, along with flat fee agreements for bond work; and

WHEREAS, the Borough has reviewed the credentials of PKF O'Connor Davies LLP and has found that this firm has the requisite professional expertise and experience to assist the Borough as its Auditor; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Chief Financial Officer has certified the availability of funds as the services are rendered; and

WHEREAS, the exact line item appropriation is Financial Administration OE: 6-01-20-130-200.

IT IS HEREBY RESOLVED that PKF O'Connor Davies LLP is hereby retained as Auditor for the Borough of Englewood Cliffs, at the professional fees set at the attachment hereto and the Mayor and Clerk are hereby authorized to execute said agreement; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

FEE PROPOSAL
PKF O'CONNOR DAVIES LLP 2026

Fees for the fiscal year ending December 31, 2026 are as follows:

Audit of Financial Statements including Single Audit if Applicable and includes LOSAP audit	\$37,000.00
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Standard Hourly Billing Rates:

Partner	\$235
Director	\$215
Manager	\$190
Supervisor	\$170
Staff/Senior	\$140-\$155

The following additional services pertaining to the Borough's other statutory documents required by the Division of Local Government Services that will not be subjected to the audit procedures applied in the audit of the financial statements is as follows and will be billed at our standard hourly rates:

- Preparation of the 2026 Unaudited Annual Financial Statement, Annual Debt Statement and related financial statements
- Preparation of the statutory 2026 Budget and User-Friendly Budget
- Input of audit and budget information into the State mandated FAST system

Out of Pocket Expenses: Billed separately, these include electronic bank confirmations, required travel by our staff to destinations other than your primary location and any other direct costs incurred by us necessary to complete the proposed work. Before incurring any significant costs, we will notify you in advance.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-51**

**TITLE: APPOINTMENT OF MUNICIPAL HEALTH BENEFITS
CONSULTANT: BROWN & BROWN METRO, LLC**

WHEREAS, the Borough of Englewood Cliffs requires professional consulting and brokerage services in connection with its employee health and dental benefits programs; and

WHEREAS, the Borough solicited proposals for a Municipal Health Benefits Consultant pursuant to Request for Proposals (RFP) No. 25-07, in a fair and open process in accordance with N.J.S.A. 19:44A-20.5; and

WHEREAS, the procurement was conducted in accordance with the Local Public Contracts Law, including N.J.S.A. 40A:11-5(1)(m) and N.J.S.A. 40A:11-5(1)(ii); and

WHEREAS, proposals were received and evaluated, and Brown & Brown Metro, LLC submitted a proposal determined to be the most advantageous to the Borough, price and other factors considered; and

WHEREAS, Brown & Brown Metro, LLC's proposal provides that:

- health benefits consulting services are provided to the Borough at no direct cost, with no compensation paid by the Borough for services related to the State Health Benefits Program; and
- dental benefits brokerage services are compensated through standard carrier commission percentages, paid by the insurance carrier and not directly by the Borough;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Englewood Cliffs, County of Bergen, State of New Jersey, that Brown & Brown Metro, LLC is hereby appointed as the Borough's Municipal Health Benefits Consultant pursuant to a fair and open award in accordance with N.J.S.A. 19:44A-20.5 and the Local Public Contracts Law; and

BE IT FURTHER RESOLVED, that the compensation structure for said services shall be as set forth in the proposal submitted in response to RFP No. 25-07, with no direct cost to the Borough for health benefits consulting services and carrier-paid commissions applicable to dental benefits; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute any agreement or documents necessary to effectuate this appointment, consistent with the terms of the proposal and applicable law.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim,
RMC/CMR
Municipal Clerk

PROFESSIONAL SERVICES AGREEMENT
MUNICIPAL HEALTH BENEFITS CONSULTANT

THIS AGREEMENT, made this ___ day of _____, 2026(notwithstanding the actual date of execution), by and between

BOROUGH OF ENGLEWOOD CLIFFS, A Municipal Corporation of the State of New Jersey, County of Bergen, having its principal office at 482 Hudson Terrace, Englewood Cliffs, New Jersey 07632 (hereinafter the “Borough”)

and

BROWN & BROWN METRO LLC, a Company located at 1201 New Road, Suite 230, Linwood, NJ 08221(hereinafter “Consultant”).

WITNESSETH

WHEREAS, the Borough is authorized to engage a Municipal Health Benefits Consultant to represent the Borough with respect to Medical and Dental Health Care Benefits; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 known as the “Local Pay to Play Law”, the Borough has adopted the fair and open process; and

WHEREAS, the Borough has determined that **Consultant**, has qualified pursuant to the fair and open process; and

WHEREAS, on January 4, 2026, **Consultant** was appointed by the Borough as its Municipal Health Benefits Consultant; and

WHEREAS, the Borough and the Consultant desire to execute the within Agreement setting forth the legal services to be rendered by the Consultant to the Borough, and the compensation to be paid for such services in accordance with the terms and provisions of this Agreement.

NOW, THEREFORE, in consideration of terms, covenants and conditions hereinafter set forth herein, the Borough and the Consultant agree as follows:

Section 1. CONSULTANTS SERVICES

A. Consultant agrees to perform all the professional legal services set forth in this Section 1 as follows:

- i. Ongoing review, analysis and recommendations to improve the cost, fit, plan design and functionality of all health-related benefits programs

- ii. Marketing, including all duties required, including preparation of RFPs and other supporting documentation to assist the Borough when selecting vendors to provide necessary services.
- iii. Ongoing oversight and performance review of the Borough's selected vendors for health-related benefits programs for the duration of this agreement; and
- iv. Provide all available statistical, performance, and financial reporting available to the Borough, including benchmarking the Borough's performance against similar employers, local, regional and national trends
- v. Provide recommendations for modification of plan design to improve the effectiveness of the Borough's health-related benefits programs.
- vi. Provide underwriting evaluations as required to establish budgets, validate vendor cost projections, establish COBRA rates and other cost estimates as required.
- vii. Review and validate all health-related benefits programs contracts.
- viii. Provide consulting and expert support to assist the Borough in complying with all state and federal regulations, filing reports, required of public entities, and assisting the Borough during the collective bargaining process.
- ix. Assist the Borough in conducting audits required to validate member enrollment and eligibility.
- x. Provide online and printed information for members regarding their benefits and direct assistance resolving member questions, concerns, and service problems.
- xi. Attend all meetings and provide support as required, including assistance with budget planning, evaluation and impact of rate changes to health benefits costs and premiums, and provide reasonable projected renewal figures during the process.
- xii. Provide all other services as set forth in Consultant's response to request for proposals.

Section 2. COMPENSATION

There are no direct costs or compensation paid by the Borough for services related to the State Health Benefits Program. Dental benefits brokerage services are compensated through standard carrier commission percentages, paid by the insurance carrier and not directly by the Borough.

Section 3. METHOD OF PAYMENT

All payments to the Consultant shall be in accordance with the procedures delineated by the insurance carrier.

Section 4. TERM OF ENGAGEMENT

(a) The term of this Agreement shall expire on December 31, 2026, until a replacement is selected. All services rendered by the Consultant prior to the date of this Agreement are hereby ratified and confirmed.

(b) It is further understood that this Agreement is subject to termination by either party in accordance with the applicable laws of the State of New Jersey.

Section 5. PROHIBITION AGAINST ASSIGNMENT

The rights of Consultant hereunder shall not be assigned, sublet or transferred by Consultant, either in whole or in part, without the consent of the Borough.

Section 6. AFFIRMATIVE ACTION

During the performances of this contract, Consultant agrees as follows:

(a) The Consultant will not discriminate against any employee or applicant for employment because of age, race, creed, national origin, ancestry, marital status or sex. The Consultant will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places available to employees and applicants for employment, notices to be provided by the public agency officer setting forth provisions of this nondiscrimination clause;

(b) The Consultant will, in all solicitations or advertisements

for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, national origin, ancestry, marital status or sex.

(c) The Consultant will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer advising the labor union or worker's representative of the Consultant's commitments under this Act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;

(d) The Consultant agrees to comply with any regulations promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

(e) The Consultant agrees to attempt to be in good faith employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, or in accordance with a binding determination of the applicable county employment goals of the affirmative action office pursuant to N.J.A.C. 17:27-5.2, promulgated by the Treasurer of the State of New Jersey, pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time;

(f) The Consultant agrees to inform, in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities and labor unions, that it does not discriminate on the basis of age, race, creed, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

(g) The Consultant agrees to revise any of its testing procedures, if necessary and applicable, to assure that all personnel testing confirms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions; and

(h) The Consultant agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, national origin, ancestry, marital status or sex, and

confirm with the applicable employment goals, consistent with the statutes and court decision of the State of New Jersey and applicable Federal law and applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable Federal law and applicable Federal court decisions.

Section 7. AVAILABLE FUNDING

The Borough represents that it has sufficient funds available to it in its applicable budget to pay the amount set forth in Section 2 above.

Section 8. COMPLIANCE WITH ELECTIONS TRANSPARENCY ACT

The Consultant agrees to comply with the terms and conditions of the Elections Transparency Act of New Jersey.

Section 9. NOTICES

All notices given pursuant to the Agreement shall be in writing and delivered by mailing same, by regular mail, to the respective parties at the addresses set forth below:

Borough of Englewood Cliffs
482 Hudson Terrace
Englewood Cliffs, NJ 07632

Brown & Brown Metro LLC
1201 New Road, Suite 230
Linwood, NJ 08221

Section 10. COMPLIANCE WITH LAW

The Borough shall not impose duties or constraints of any kind upon the Consultant which would require the Consultant to infringe upon or violate the Rules of Ethics governing the conduct of lawyers, any rules governing the courts of the State of New Jersey, or any ordinance, administrative regulation of statute.

The Consultant agrees to abide by the Rules of Ethics governing the conduct of Consultants, and all statutes, ordinances, administrative regulations, and rules governing the courts of the State of New Jersey relating to the performance of his duties as Consultant.

The Consultant shall provide, in a timely manner as required by law, to the Borough the following fully executed and completed forms:

- (a) Political Contribution Disclosure Form as required by N.J.S.A. 19:44A-20.26.
- (b) Certificate of Employee Information Report as required by

N.J.A.C. 17:27-1.1; and

(c) State of New Jersey Business Registration Certificate and such other forms and disclosures as may be required.

Section 11. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties and supersedes any prior agreements of the parties with respect to its subject matter. This Agreement, other than agreed upon fee adjustments, may only be altered by a written amendment signed by both parties and approved by resolution duly adopted by the Mayor and Borough Council.

Section 12. LAWS CONSTRUING AGREEMENT

This Agreement is made subject to and shall be construed and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Borough, by Resolution duly adopted, has caused this Agreement to be approved and executed, and Consultant has caused this agreement to be executed this day and year first above written.

ATTEST:

BOROUGH OF ENGLEWOOD CLIFFS

Beauty Nadim, Clerk

By: _____
Mark Park, Mayor

WITNESS:

BROWN & BROWN METRO LLC

By: _____

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-52**

TITLE: APPOINTMENT OF BOROUGH ENGINEER: FASTECH CONSULTING ENGINEERS

WHEREAS, the Borough of Englewood Cliffs desires to retain an a Borough Engineer for 2026 and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Fastech Consulting Engineers of Hackensack, New Jersey, has submitted a proposal in response to the Borough's Request for Proposals" ("RFP") indicating they will provide the services a Borough Engineer not to exceed the annual sum of \$60,000.00 for general engineering at the rates set forth within Attachment 1 to its PSA, for the period between January 1, 2026 and December 31, 2026; and

WHEREAS, the Borough has reviewed the credentials of Fastech Consulting Engineers and has previously found that this firm has the requisite professional expertise and experience to assist the Borough as its Engineer; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the temporary budget for payment of the pro-rated amount of the contract through the period of the temporary budget and will certify at that time of any amendment to the temporary budget or the adoption of the final budget that the funds will be available before any services or payment is authorized beyond the temporary budget.; and

WHEREAS, the exact line-item appropriation is Engineering Services: 6-01-20-165-200

IT IS HEREBY RESOLVED that Fastech Consulting Engineers is hereby retained as an Engineer for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement based upon the above proposed annual fee and response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**Attachment 1 – Fastech Consulting Engineering
Fee Schedule 2026**

Compensation Proposal

All the services listed in the required scope of services will be provided to the Borough of Englewood Cliffs at \$125 per hour with the exception of preparing plans, specifications, design and Construction Management and Inspection for Capital Improvement Projects. The capital improvement projects will be charged based on the proposal approved by the Mayor and Borough Council for a not to exceed amount for design and construction management.

Effective: January 1st, 2026 to December 31st, 2026

Title	Hourly Rate
Principal Engineer	\$190
Professional Engineer	\$180
Senior Project Engineer	\$170
Professional Land Surveyor	\$165
Project Manager	\$165
Resident Engineer	\$165
Sr. Project Manager - Environmental	\$221
Project Manager - Environmental	\$182
Chief Construction Engineer	\$155
Professional Planner	\$155
Project Engineer	\$155
Land Surveyor	\$150
Senior Design Engineer	\$150
Senior Construction Engineer	\$145
Design Engineer	\$135
Senior Construction Inspector	\$135
Construction Engineer	\$130
Engineering Inspector	\$130
Senior CAD Operator	\$125
CAD Designer	\$115
Draftsperson	\$110
Administrative Assistant	\$85

The proposed individuals will be available during and after business hours on weekdays to attend any required meetings of the Borough of Englewood Cliffs.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-53**

TITLE: APPOINTMENT OF ALTERNATE BOROUGH ENGINEER: GILMORE & ASSOCIATES, LLC

WHEREAS, the Borough of Englewood Cliffs desires to retain an alternate Borough Engineer for 2026 and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Gilmore & Associates of New Britain, PA, has submitted a proposal in response to the Borough's Request for Proposals" ("RFP") indicating they will provide the services as an alternate Borough Engineer not to exceed the annual sum of \$20,000.00 for general engineering at the rates set forth within Attachment 1 to its PSA, for the period between January 1, 2026 and December 31, 2026; and

WHEREAS, the Borough has reviewed the credentials of Gilmore & Associates and has previously found that this firm has the requisite professional expertise and experience to assist the Borough as its Engineer; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the temporary budget for payment of the pro-rated amount of the contract through the period of the temporary budget and will certify at that time of any amendment to the temporary budget or the adoption of the final budget that the funds will be available before any services or payment is authorized beyond the temporary budget.; and

WHEREAS, the exact line-item appropriation is Engineering Services: 6-01-20-165-200.

IT IS HEREBY RESOLVED that Gilmore & Associates is hereby retained as an alternate Engineer for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement based upon the above proposed annual fee and response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk



**2026 PROFESSIONAL SERVICES FEE SCHEDULE
ENGLEWOOD CLIFFS BOROUGH, BERGEN COUNTY, NJ**

TITLE	RATE
Principal III	\$ 275.00
Principal II	\$ 260.00
Principal I	\$ 245.00
Consulting Professional V	\$ 220.00
Consulting Professional IV	\$ 215.00
Consulting Professional III	\$ 210.00
Consulting Professional II	\$ 205.00
Consulting Professional I	\$ 200.00
Design Technician V	\$ 180.00
Design Technician IV	\$ 175.00
Design Technician III	\$ 170.00
Design Technician II	\$ 165.00
Design Technician I	\$ 160.00
Construction Representative III	\$ 187.00
Construction Representative II	\$ 177.00
Construction Representative I	\$ 167.00
Survey Crew	\$ 225.00
Project Assistant	\$ 110.00

Listed Rates – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, nonexempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

Client Invoicing – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

Proprietary Information – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

Special Consulting Services – Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-54**

TITLE: APPOINTMENT OF ALTERNATE BOROUGH ENGINEER: NEGLIA GROUP LLC

WHEREAS, the Borough of Englewood Cliffs desires to retain an alternate Borough Engineer for 2026 and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Neglia Engineering of Lyndhurst, NJ has submitted a proposal in response to the Borough's Request for Proposals ("RFP") indicating they will provide the services as an alternate Borough Engineer not to exceed the annual sum of \$20,000.00 for general engineering at the rates set forth within Attachment 1 to its PSA, for the period between January 1, 2026 and December 31, 2026; and

WHEREAS, the Borough has reviewed the credentials of Neglia Engineering and has previously found that this firm has the requisite professional expertise and experience to assist the Borough as its Engineer; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the temporary budget for payment of the pro-rated amount of the contract through the period of the temporary budget and will certify at that time of any amendment to the temporary budget or the adoption of the final budget that the funds will be available before any services or payment is authorized beyond the temporary budget.; and

WHEREAS, the exact line-item appropriation is Engineering Services: 6-01-20-165-200

IT IS HEREBY RESOLVED that Neglia Engineering is hereby retained as an alternate Engineer for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement based upon the above proposed annual fee and response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

ATTACHMENT 1

Current Schedule of Municipal Hourly Billing Rates - 2026

Neglia Engineering Associates will provide proposals for definite feasibility, review, design and construction management assignments as requested by the Borough. The following rates would serve as the man hour multiplier that would serve as a component of proposal scope, schedule and fee. Design and Construction Management proposals are typically fixed fee not to exceed or lump sum – which are inclusive of the man-hours and meeting times needed to complete a project. We look to our work ethic to hold our budgets and deadlines.

Title	Hourly Billing Rate
PRINCIPAL	\$247
SENIOR ENGINEER/SENIOR MANAGER/SR. PROF. PLANNER	\$235
PROFESSIONAL ENGINEER/PROJECT MANAGER	\$225
SENIOR DESIGN ENGINEER	\$220
DESIGN ENGINEER/ENVIRONMENTAL SCIENTIST	\$205
ENGINEER ASSISTANT	\$135
PROFESSIONAL PLANNER	\$235
PROFESSIONAL LANDSCAPE ARCHITECT	\$215
LANDSCAPE DESIGN	\$175
COMPUTER AIDED DESIGNER	\$173
CONSTRUCTION MANAGER	\$205
TECHNICAL OBSERVER	\$175
CONSTRUCTION DIRECTOR	\$225
PROFESSIONAL SURVEYOR/PROJECT MANAGER	\$225
SURVEY PROJECT MANAGER	\$205
3 MAN SURVEY CREW	\$330
2 MAN SURVEY CREW	\$280
1 MAN SURVEY CREW (GPS AND EQUIPMENT)	\$245
CERTIFIED WETLAND DELINEATOR	\$235
LICENSED COLLECTION SYSTEM OPERATOR	\$225

DRONE PILOT AND VISUAL OBSERVER	\$295
DRONE EDITOR	\$205
GIS MANAGER	\$220
GIS SPECIALIST	\$200
GIS TECHNICIAN	\$135

REIMBURSABLE EXPENSES

PAPER PRINTS	\$5.25/sheet
MYLARS	\$38.50/sheet
COLOR PRINTS	\$88.00/sheet
PHOTOCOPIES (Black & White)	\$.37/page
PHOTOCOPIES (Color)	\$.55/page
MILEAGE	\$.70/mile
SUB-CONSULTANTS	10% Administrative Fee

Notes:

1. Expert testimony for deposition or trial is billed at 1 1/2 standard billing rate.
2. Labor billings include miscellaneous direct costs such as telephone calls, faxes, copying and postage. No charges are levied for use of computers, plotters, or CAD systems.
3. After hour and Holiday Call Outs
 - a. 7:00 pm to 5:00 pm – 1.5 times the hourly rate and a 4-hour minimum
 - b. Holidays – 2 times the hourly rate and a 4-hour minimum.

Rates Effective January 01, 2026

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-55**

**TITLE: APPOINTMENT OF BOROUGH PLANNER /
MUNICIPAL HOUSING PLANNER: HARBOR CONSULTANTS, INC.**

WHEREAS, the Borough of Englewood Cliffs desires to retain a Borough Planner and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals or qualifications and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Harbor Consultants Inc., has submitted a proposal in response to the Borough's Request for Proposal ("RFP") indicating they will provide the services as Borough Planner for the period between January 1, 2026 and December 31, 2026 in accordance with the rates set forth within Attachment 1 to its PSA at a cost not to exceed \$50,000; and

WHEREAS, the Borough has reviewed the credentials of Harbor Consultants Inc and has found that this firm has the requisite professional expertise and experience to assist the Borough as its Planner; and

WHEREAS, the firm of Harbor Consultants Inc. was appointed by the Mayor and approved by the governing body on January 4, 2026; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the services to be provided are on an hourly, as-needed, basis the Chief Financial Officer will certify, the availability of funds as the services are requested; and

WHEREAS, the exact line-item appropriation is Planning Board OE: 6-01-20-180-200

IT IS HEREBY RESOLVED that Harbor Consultants Inc. are hereby retained as Planner for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement and the Schedule of Billable Hourly Rates provided in response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

ATTACHMENT 1 – Harbor Consultants (Borough Planner) Fee Schedule

Current Schedule of Municipal Hourly Billing Rates – 2026

Principal Engineer:	\$185.00
Professional Engineer/Board Review	\$170-\$185/hr.
Design Engineer 1	\$150/hr.
Principal Planner	\$185.00/hr.
Professional Planner/Board Review	\$170-\$180/hr.
Assistant Planner	\$150/hr.
Project Manager	\$170-\$180/hr.
Licensed Landscape Architect	\$165/hr.
Principal Ecologist	\$150/hr.
Senior CADD & GIS Designer	\$150/hr.
CADD Designer/GIS Designer	\$135/hr.
Principal Land Surveyor	\$165/hr.
Senior Survey Technician	\$140/hr.
Field Land Surveying Crew (1 Man)	\$195/hr.
Field Land Surveying Crew (2 Man)	\$235/hr.
Construction Manager	\$145-\$165/hr.
Construction Observation	\$125/hr.

Rates Effective January 01, 2026

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-56**

TITLE: APPOINTMENT OF BOROUGH CONFLICT PLANNER: T&M ASSOCIATES

WHEREAS, the Borough of Englewood Cliffs desires to retain a Borough Conflict Planner and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals or qualifications and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, T&M Associates, 400 Broadacres Drive Suite 250, Bloomfield, NJ, 07003, has submitted a proposal in response to the Borough's Request for Proposal ("RFP") indicating they will provide the services as Borough Conflict Planner for the period between January 1, 2026 and December 31, 2026 in accordance with the rates set forth within Attachment 1 to its PSA at a cost not to exceed \$10,000; and

WHEREAS, the Borough has reviewed the credentials of T&M Associates and has found that this firm has the requisite professional expertise and experience to assist the Borough as its Conflict Planner; and

WHEREAS, the firm of T&M Associates was appointed by the Mayor and approved by the governing body as Conflict Planner on January 4, 2026; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the services to be provided are on an hourly, as-needed, basis the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line-item appropriation is Planning Board OE: 6-01-20-180-200

IT IS HEREBY RESOLVED that T&M Associates are hereby retained as Conflict Planner for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement and the Schedule of Billable Hourly Rates provided in response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 3 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

ATTACHMENT 1 – T&M Associates Fee Schedule

Current Schedule of Municipal Hourly Billing Rates – 2026 Rate/Hour

Administrative Support Staff	\$98.00
Intern	\$110.00
Junior Field Staff	\$155.00
Junior Technical Staff	\$157.00
Field Staff	\$160.00
Technical Staff	\$163.00
Junior Professional Staff	\$167.00
Senior Technical + Field Staff	\$170.00
Professional Staff	\$173.00
Supervising Technical Staff	\$175.00
Senior Professional Staff	\$180.00
Manager	\$185.00

2026 Schedule of Miscellaneous Charges

- **Contracted Services**
Including subconsultants, contracte labor, sub-professionals, and subcontractors, billed at Invoice Cost = 15%

- **Direct Expenses**
Disbursements to agencies, vendors and suppliers
Includes: Equipment; Interstate transportation; permit, application, review, and similar fees; printing, plotting, reproduction, binding, and other graphic services; outside computer services; project field office expenses; and out of state telephone costs.
Other Charges:

Mileage \$0.70/mile or applicable federal rate as adopted by T&M
 Travel and Subsistence at Invoice Cost
 Field Vehicles..... \$105/day

Rates Effective January 01, 2026

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-57**

**TITLE: APPOINTMENT OF ENVIRONMENTAL INSPECTOR /ARBORIST SERVICES:
CONCORD MUNICIPAL CONSULTING, LLC**

WHEREAS, the Borough of Englewood Cliffs desires to retain an Environmental Inspector and Arborist and has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals or qualifications and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contract may exceed \$17,500, and the position is an exception to the requirement for public bidding under N.J.S.A. 40A:11-5(a) (i) as a professional service; and

WHEREAS, Concord Municipal Consulting, LLC, 136, Lake Shore Drive, Hammonton, NJ 08037 has submitted a proposal in response to the Borough's Request for Proposal ("RFP") indicating they will provide the services as Borough Environmental Inspector and Arborist for the period between January 1, 2026 and December 31, 2026 at the rate of \$98.50 per hour for a cost not to exceed \$12,000 with no reimbursement for travel or any other expenses; and

WHEREAS, the Borough has reviewed the credentials of Concord Municipal Consulting LLC and has found that this firm has the requisite professional expertise and experience to assist the Borough as its Environmental Inspector and Arborist; and

WHEREAS, the firm of Concord Municipal Consulting LLC. was appointed by the Mayor and approved by the governing body on January 4, 2026 as its Environmental Inspector and Arborist; and

WHEREAS, the Borough has determined that it is in the best interest to retain the professional set forth in this Resolution; and

WHEREAS, the services to be provided are on an hourly, as-needed basis and the Chief Financial Officer will certify the availability of funds as the services are requested; and

WHEREAS, the exact line-item appropriation is Environmental Commission OE: 6-01-27-365-200.

IT IS HEREBY RESOLVED that Concord Municipal Consulting LLC. are hereby retained as Environmental Inspector/Arborist for the Borough of Englewood Cliffs, under the terms described in a Professional Service Agreement and the Schedule of Billable Hourly Rates provided in response to the Borough's RFP, which response is incorporated in this resolution as if set forth fully herein, and

IT IS FURTHER RESOLVED that Mayor Mark Park be and the same is hereby authorized to execute and deliver the Professional Services Agreement in the form annexed hereto; and

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of his appointment in accordance with law, and a copy of the Professional Services Agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for Inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-58**

TITLE: RESOLUTION AUTHORIZING REQUESTS FOR PROPOSALS

WHEREAS, the Borough of Englewood Cliffs desires to fill certain positions in the Borough in compliance with all Pay to Play Laws; and

WHEREAS, specifically the Borough seeks to fill the following positions:

- Conflict Prosecutor
- Public Defender
- Conflict Public Defender
- Risk Management Consultant
- Elevator Sub-Code Contractor; and

WHEREAS, the above positions are necessary to meet statutory requirements or for the efficient operation of government.

NOW THEREFORE, IT IS HEREBY RESOLVED that the Mayor and Council authorize the Borough Clerk to immediately advertise for the submissions of Requests for Quotes for the following positions:

- Conflict Prosecutor
- Public Defender
- Conflict Public Defender
- Risk Management Consultant
- Elevator Sub-Code Contractor

CERTIFICATION

I hereby certify that this resolution, consisting of 1 page, was adopted at the Reorganization Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 4th day of January 2026.

	Moved	Second	Ayes	Nays	Abstain	Absent
Biegacz						
Liang						
Patel						
Kapsaskis						
Lee						
Koutroubas						
Mayor Park						

Mark Park
Mayor

Beauty Nadim, RMC/CMR
Municipal Clerk